



## Confidentiality Agreement – Hardship Fund

All members of the Hardship Committee, regardless of their role, must commit to the following statement of integrity.

For the purpose of this statement 'information' shall be taken to include the following areas although this is not intended to be an exhaustive list:

- Personal information or data
- Financial information
- Confidential documentation
- Confidential discussions/meetings

I \_\_\_\_\_ will not inappropriately discuss or transmit any information, either internally or externally, which may affect, harm or concern anyone associated with any hardship case with which I am involved.

Any discussion or correspondence relating to a hardship case will only be with other members of the Hardship Committee, Applicant and relevant verifiers dealing with the case.

Regardless of my position within South Aberdeenshire Swimming, I understand and agree that all information and documentation, as detailed above, that I will receive or gain access to relating to a hardship case is confidential.

I also agree that I will not copy, or otherwise take, any confidential or sensitive documentation without express permission from the Committee Chairperson.

Regardless of my position within South Aberdeenshire Swimming, I further understand and agree that this confidentiality agreement continues after the end of my affiliation to the Team. Any breach of confidentiality on my part would be a breach of South Aberdeenshire Swimming's Codes of Conduct.

Signed: \_\_\_\_\_

Position: \_\_\_\_\_

Date: \_\_\_\_\_